

## **STAFF REPORT**

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**DATE:** October 24, 2022  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Lawrence Chiu, VP, Finance/CFO  
**SUBJ:** APPROVING THE SECOND AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH JASON JOHNSON

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Approving the Resolution will amend the Personal Services Contract (PSC) for Jason Johnson, extending the contract term through October 31, 2023, and increase the total consideration to \$90,000.

### FISCAL IMPACT

There is a cost of \$50,000 associated with this contract which has been accounted for in the Fiscal Year (FY) 2022 Operating Budget. To date, approximately \$32,014 has been expended. This Second Amendment for FY 2023 will increase funding to \$90,000. The amount is included in the FY 2023 Operating Budget.

### DISCUSSION

Under the General Manager/CEO's authority, SacRT entered into a Personal Services Contract with Jason Johnson on October 27, 2021 to serve as the Acting Director, Office of Management and Budget and to provide assistance in the preparation of annual budget and long-range financial forecast on an interim basis until the vacant Senior Manager, Budget position is filled and fully trained. On June 1, 2022, SacRT entered into a First Amendment to extend the term until October 31, 2022. SacRT has a continuing need for Mr. Johnson's services to support Agency-wide budget development and management.

While the total budget amount is still within the General Manager/CEO's authority, the Board needs to approve a PSC amendment that exceeds a 12-month term, per the SacRT Personnel Policy Manual. Staff recommends that the Board approve the Second Amendment to the Contract with Jason Johnson increasing the total Contract consideration by \$40,000 from \$50,000 to \$90,000, and extending the term of the Contract to October 31, 2023.

RESOLUTION NO. 2022-10-126

Adopted by the Board of Directors of the Sacramento  
Regional Transit District on this date:

October 24, 2022

**APPROVING THE SECOND AMENDMENT TO THE PERSONAL SERVICES  
CONTRACT WITH JASON JOHNSON**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF  
DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby approves the Second Amendment to the Personal  
Services Contract between Sacramento Regional Transit District, therein referred to as  
“SacRT,” and Jason Johnson, therein referred to as “Temporary Employee,” whereby the  
term is extended one year to October 31, 2023, and the total consideration increased to  
\$90,000.

THAT, the Board hereby authorizes and directs the General Manager/CEO to  
execute said Second Amendment to the Personal Services Contract.

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STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary